

**COVID GUIDELINES FOR THE CONDUCT OF
ELECTION TO HAJI ANFAR ALI COLLEGE STUDENTS UNION-2021-22**

The Election Committee of Haji Anfar Ali College, Doboka, on 4th of February, 2022, issued "Broad Guidelines for Conduct of Election to Haji Anfar Ali College Students Union-2022 during the COVID period. The Election Committee of Haji Anfar Ali College headed by the Returning Officer laid down the following guidelines based on the latest SOP issued by the Assam State Disaster Management Authority vide its order ASDMA-29/5/2022/2 dated 24th of January, 2022.

A. GUIDELINES FOR CONDUCT OF THE ELECTION TO THE HAJI ANFAR ALI COLLEGE STUDENTS UNION:

1. It is expected that all stakeholders namely candidates, campaigners, students/voters and authorities and faculties engaged in the election process shall always be conscious of their prime duty towards public health / safety, and therefore shall abide by these general instructions and other norms of Covid appropriate behavior as mandated by the respective authorities prescribed under the law.
2. No student shall contest the election without double vaccination.
3. No physical campaign, physical rally, cycle/bike/vehicle rally and procession within and outside of the College Campus shall be allowed. Violation of the said will be punishable as per the Disaster Management Act, 2005 (DM Act)
4. However, physical campaign/ class campaign during the election period, as and when permitted by the Committee shall be conducted subject to adherence to extant COVID-19 guidelines issued by the ASDMA.
5. No victory procession within and outside of the College Campus after the counting shall be allowed and not more than two persons shall be allowed to accompany the winning candidate or his/her authorized representative to receive the winners' certificate of election from the Returning Officer.
6. No Polling Agent/ Counting Agent etc. shall be allowed to enter the Counting Hall / Polling Station without double vaccination.
7. Each contesting candidate shall furnish an undertaking in Prescribed Form issued by the Returning Officer that s/he shall abide by all the Election Guidelines/Covid Guidelines in this regard.
8. **If a candidate or his /her Polling Agents/ Counting Agents violates any of the above guidelines will lead terminate his/her Candidature and punishable as per the Disaster Management Act, 2005 (DM Act)**

B. GUIDELINES TO BE FOLLOWED DURING ENTIRE ELECTION PROCESSES

1. All persons involved in the entire process of Election to the Haji Anfar Ali College Students Union-2022 shall wear face masks for any election related activities.
2. Social distancing norms shall be strictly abided by all persons involved in the election related activities as per the latest COVID guidelines of the Assam State Disaster Management Authority.
3. All Polling Personnel/Counting Staff shall be doubly vaccinated before engaging in election related activities.
4. No Polling Agent/ Counting Agent etc. shall be allowed to enter the Counting Hall / Polling Station without double vaccination.
5. No person / student shall be allowed to enter the voting / counting hall without double vaccination and if they are not vaccinated/single vaccinated, RTPCR/RAT from

- authorized lab will be required within 48 hours from start of polling/counting.
6. Mandatory sanitization of College Campus and Polling Room, preferably, a day before the poll.
 7. Thermal Scanner at the entry point of the College. If the temperature of any student/elector found above the set norms of MoH&FW at first reading, then it will be checked twice and if it persists, then the student/elector shall be provided with token/certificate and will be asked to come for voting at the last hour of poll. At the last hour of the poll, such electors shall be facilitated voting, strictly following COVID-19 related preventive measures.
 8. Face masks kept in reserve for those electors/students who are not carrying the mask will be distributed.
 9. Sitting arrangement in the Polling Rooms for the polling personnel and polling agents shall be made as per the norms of social distancing.
 10. If any polling agent or counting agent is having temperature above the prescribed limit, then their reliever shall be allowed by Presiding Officer/Polling Officer, who will keep a record accordingly.
 11. At any given time, only 1(one) voter/elector shall be allowed to stand in front of each polling official maintaining social distance.
 12. The College Campus/Polling Room/Counting Halls shall be disinfected before, during and after the election.



Returning Officer
Election to HAACSU 2021-22
Haji Anfar Ali College, Doboka

Haji Anfar Ali College
Doboka : Hojai : Assam

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION, 2021-22

Dated, the 12th February, 2022.

NOTIFICATION-1

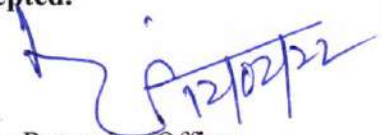
Election to HAJI ANFAR ALI COLLEGE STUDENTS' UNION (HAACSU) for the session 2021-22 will be held as per the following schedule.

SL.NO.	PARTICULARS	DATE	
1.	Issue of Nomination Papers	14.02.2022	(10:00 am. to 1:00 pm.)
2.	Submission of Nomination Papers	15.02.2022	(9:00 am. to 12:00 noon)
	Scrutiny of Nomination Papers	15.02.2022	(From 12:30 pm onward...)
	Declaration of Contesting Candidates	15.02.2022	(After the completion of Scrutiny)
3.	Withdrawal of Candidature	17.02.2022	(10:00 am. to 12:00 noon)
	Final Declaration of Contesting Candidates	17.02.2022	(at 1:00 pm.)
4.	Date of Poll	19.02.2022	(Time of Poll: From 8:00 am. to 12:00 noon)
5.	Counting of Vote	19.02.2022	(Counting will be started from 1:00 pm. onwards)
6.	Declaration of Result	19.02.2022	(After counting of Votes)

FEES: (Non-Refundable)

SL.NO.	DETAIL OF FEES	AMOUNT (RS)
1.	Nomination Paper	Rs. 200/- for each paper.
2.	Nomination Paper Submission Fees	Rs. 900/- for each nomination
3.	Withdrawal Form Fees	Rs. 100/- for each form

N.B. : Photocopy of the Original Nomination Paper will not be accepted.


Principal Cum Returning Officer
Haji Anfar Ali College Students' Union Election, 2021-22
Principal
Haji Anfar Ali College
Doboka : Hojai : Assam

CODE OF CONDUCT

[FOR THE CANDIDATES CONTESTING HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION 2021-22]

1. The Students' Union of Haji Anfar Ali College is and shall be known as **HAJI ANFAR ALI COLLEGE STUDENTS' UNION** in English and **HAJI ANFAR ALI COLLEGE SATRA EKATA SABHA** in Assamese.
2. As per DHE order No PC/HE/CC./3-2006/16 & G.U. Circular No. GU/Acad/2015 dt.10.9.15
 - i. Only the Student regularly admitted in the College are eligible for exercising votes in the election.
 - ii. **The age of the contesting candidates should be between 17 and 22 years on 11/02/2022.**
 - iii. **The candidate shall have one opportunity to contest for the post of office-bearer.**
 - vi. **No candidate can contest simultaneously for more than one post.**
3. Only the students having double vaccination (Covid) are eligible to contest the said Election.
4. **The post of President is reserved for 5th Semester students and the post of Vice-President is reserved for 3rd Semester students.**
5. Students found guilty of misconduct or involved in any criminal cases will be debarred from contesting election.
6. **Students without College Uniforms and Identity Card will not be allowed to enter the college campus and cast their vote in the election.**
7. Affiliation of any political party, organization or any agency to the candidates is strictly prohibited.
8. **Writing of graffiti, either on walls of the college or on the boundary walls of the college is strictly prohibited.**
9. Any violence or indiscipline during or following the election will be dealt with seriously.
10. Violation of election rules & Covid 19 Election Guidelines by the candidates and their supporters will lead automatically to the cancellation of their candidature.
11. i. The union shall remain in office until the schedule announced in Academic Calendar 2022-23 or the notification for the formation of the next body whichever is earlier.
 - ii. Admission in the next academic session within the stipulated time is compulsory. Any elected office bearer failing to get his/her required admission in the due time shall cease to hold office.
12. All the members of the Students' Union shall uphold the dignity and integrity of the college and the students community. Any office bearer individually or collectively found involved in detrimental to the interest of the college and the student community will be discharged/dissolved, as the case may be.
13. **Notwithstanding anything contained in the aforesaid code of conduct, the directives of the Supreme Court judgment dated 22.09.2006 shall prevail.**
14. **Complaint/Grievance, if any, can be lodged with Election Grievance Redressal & Monitoring Cell, HAACSU Election 2021-22.**



Principal cum Returning Officer
Haji Anfar Ali College Students' Union Election, 2021-22

Principal
Haji Anfar Ali College
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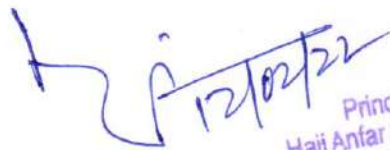
OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION, 2021-22

Date the 12th February, 2022.

NOTIFICATION-2

Election to the HAJI ANFAR ALI COLLEGE STUDENTS' UNION for the Session 2021-22 will be held on 19-02-2022 for the following portfolios:

1. **One President**
2. **One Vice-President**
3. **One General Secretary.**
4. **One Asstt. General Secretary**
5. **One Secretary, Cultural Affairs**
6. **One Asstt. Secretary, Cultural Affairs**
7. **One Secretary, Games & Sports**
8. **One Asstt. Secretary, Games & Sports**
9. **One Secretary, Debate & Symposium**
10. **One Secretary, Social Service & Student Welfare**
11. **One Secretary, Girls' Common Room**
12. **One Secretary, Boys' Common Room**
13. **One Editor, College Magazine**



Principal cum Returning Officer

Haji Anfar Ali College Students' Union Election, 2021-22

Principal
Haji Anfar Ali College
Doboka : Hojai : Assam

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION, 2021-22

Date 12th February, 2022.

NOTIFICATION -3

The following documents are to be furnished along with the submission of the nomination papers for the Election of the HAJI ANFAR ALI COLLEGE STUDENTS' UNION 2021-22 scheduled to be held on 19/02/2022 from 8:00 am:

1. Self-attested Photocopy of the College Identity Card of the contesting candidate.
2. Self-attested Photocopy of the College Identity Card of the proposer.
3. Self-attested Photocopy of the College Identity Card of the seconder.
4. Self-attested Photocopy of HSLC Admit Card/ Board Certificate/Birth Certificate for Age Proof.
5. Self-attested Photocopy of Covid Vaccination Certificate (Double dose).
6. Declaration of the candidate.
7. Fees(Rs.900/-) non-refundable



Principal cum Returning Officer
Haji Anfar Ali College Students' Union Election, 2022
Principal
Haji Anfar Ali College
Doboka : Hojai : Assam

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION, 2021-22

Date 12th February.2022.

NOTIFICATION-04

It is for information for all the contesting candidates that the candidate or his/her election nominee must be present at the time of scrutiny of his/ her Nomination Paper on the day fixed as per Notification No. 01.

The matter should be treated as ELECTION URGENT.



Principal cum Returning Officer
Haji Anfar Ali College Students' Union Election, 2021-22
Principal
Haji Anfar Ali College
Doboka : Hojai : Assam

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION, 2021-22

Date 12th February.2022

NOTIFICATION-04

It is for information for all the contesting candidates that the candidate or his/her election nominee must be present at the time of scrutiny of his/ her Nomination Paper on the day fixed as per Notification No. 01.

The matter should be treated as ELECTION URGENT.

Principal cum Returning Officer
Haji Anfar Ali College Students' Union Election, 2021-22

DECLARATION

I Class: Roll Nohereby declare that the information furnished in the Nomination Papers for Election to the Haji Anfar Ali College Students' Union, 2022 is correct to the best of my knowledge and belief. If found otherwise, I shall forfeit my claim for Election to the Haji Anfar Ali College Students' Union, 2022.

If elected, I shall abide by all the rules and regulations of the college. Violation of any rules and regulations will lead to expulsion from Haji Anfar Ali College Students' Union.

Signature of the Candidate

Date:

DECLARATION

I Class: Roll Nohereby declare that the information furnished in the Nomination Papers for Election to the Haji Anfar Ali College Students' Union, 2022 is correct to the best of my knowledge and belief. If found otherwise, I shall forfeit my claim for Election to the Haji Anfar Ali College Students' Union, 2022.

If elected, I shall abide by all the rules and regulations of the college. Violation of any rules and regulations will lead to expulsion from Haji Anfar Ali College Students' Union.

Signature of the Candidate

Date:

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION, 2021-22

Date 12th February, 2022.

SUBMISSION OF NOMINATION PAPERS: CHECK LIST

The following documents are found with Nomination Paper of (name of candidate)
..... for the post of
for the Election of the HAJI ANFAR ALI COLLEGE STUDENTS' UNION for the session 2021-22 at
the time of submission of Nomination Papers on 15/02/2022.

1. Self-attested Photocopy of the College Identity Card of the contesting candidate.
2. Self-attested Photocopy of the College Identity Card of the proposer.
3. Self-attested Photocopy of the College Identity Card of the seconder.
4. Self-attested Photocopy of HSLC Admit Card/ Board Certificate/Birth Certificate
for Age Proof.
5. Self-attested Photocopy of Covid Vaccination Certificate (Double dose).
6. Declaration of the candidate.
7. Fees(Rs.900/-) non-refundable

Verified & Received by

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION, 2021-22

Date 12th February.2022.

Declaration of Covid Guidelines

I Class: Roll No.
..... a contesting candidate for the portfolio ofhereby declare that I shall
abide by the "Covid Guidelines" for the conduct of Election to the Haji Anfar Ali College Students' Union, 2022.
If I or my proposer or my seconder is found violating the Covid Guidelines, I shall forfeit my claim for Election
to the Haji Anfar Ali College Students' Union, 2022.

Signature of the Candidate :

Date:

OFFICE OF THE PRINCIPAL cum RETURNING OFFICER
HAJI ANFAR ALI COLLEGE STUDENTS' UNION ELECTION, 2021-22

Date 12th February.2022.

NOTICE

It is for information to all concerned that an Election Grievance Redressal & Monitoring Cell, HAACSU Election 2021-22, Haji Anfar Ali College has been constituted with the following members to look into the grievances of the students regarding HAACSU 2021-22:

1. Mr. Ataur Rahman, HoD, Political Science ----- Convenor
2. Mr. Gobinda Sarma, Librarian----- Member
3. Mr. S.A. Seikh, Associate Professor-----Member
4. Mr. Pijush Chakraborty, Associate Professor----- Member



Principal cum Returning Officer
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