

Minutes of the IQAC Meeting

Venue: Office of the Principal

Date: 11/09/2020 at 11: 00 AM

The coordinator of the IQAC initiated the discussion on:

- Pending AQAR 2018-19 & 2019-20. The coordinator sought suggestions of members for submission of pending AQAR during covid period.
- About the activities and meeting of the Alumni Association-the President of the Alumni Association Mr. Fakhar Uddin, Asso. Prof Deptt. of Economics briefed about the activities of the Alumni Association.
- While participating in the discussion Mr. Ataur Rahamn proposed to introduce a new certificate course especially in organic farming and fish farming.
- The members present proposed to complete and submit the lesson plan, log book, syllabus distribution copies of 2018-19 & 2019-20. Office staff Debangsu Bhowmic is proposed to assists the teaching staff for the purpose.
- It is decided to go through online classes & remedial classes to provide all kind of academic help to the students' community in coded-19 situation.
- The meeting unanimously proposed a parent-teacher association for better cooperation and understanding for academic development of the college.
- The meeting decided to upload the updated CV of teachers in the college portal.
- The meeting decided to organise at least one webinar of each department involving students and teachers during covid-19 period.
- The meeting entrusted the responsibility to Mr. A.H.Talukdar, Asso. Prof. Deptt. of History, for the preparation of SSS (Students Satisfaction Survey).
- The coordinator of the college is authorized to collect required data and information from each department as and when required for submitting the pending AQAR to NAAC.

The meeting concluded with thanks from the president emphasizing the submission of pending AQAR to NAAC with commitment of full assistance.


PRINCIPAL
HAJIANFARALI COLLEGE
DOBOKA : HOJAI ASSAM