


## ACTION TAKEN ON INTERNAL LIBRARY REPORT, 2020-21

The following actions are taken on Audit Committee recommendations –

1. Vision and mission for Library is displayed
2. General rules for users have been displayed in reading room and library. It will be more fruitful for the user rather than user manual.
3. Name of library staff displayed in display stand.
4. Reference books increased about 250 during this year.
5. Generally we arrange the books in stack in alphabetical order which have been followed by majority colleges. Though our library have open access, the students grossly misplace the books in stacks. Hence more orientation programmes are required for solving this problem.
6. We display the Newspaper in the Newspaper Stand.
7. 5 numbers of reading table with a seating capacity 6 students in each table have been increased this year.
8. Property Counter Boxes are numbered and we have initiated issue of Tokens to students when keep their belongings in the Boxes.
9. We displayed number of Books and Journals in a fixed board.
10. Works on proper documentation are going on.
11. Soul 3.0 software installed as per recommendation.
12. Status of a college Librarian is non-vocational academic staff. So, it is my responsibility to attain a place in the academic meeting. The Librarian is included in all academic committees.
13. Hyper link connectivity shall be available after due consultation with the Principal.
14. The Librarian visited three different colleges in Assam viz Tihu College Library, Gauhati Commerce College Library and Bokakhat College Library and also visited the University Library, Gauhati University and Rabindranath Tagore University to have knowledge of the prevailing library systems.
15. Works are going on, practicing.
16. We have already placed the demand before the college authority. Plan and Estimate has been designed and approved.

Besides, we have displayed the publications of faculty of Haji Anfar Ali College in a separate stake.

  
Principal  
Haji Anfar Ali College  
Doboka : Nagaon : Assam

  
Librarian  
(Gobinda Sarma)  
Librarian  
Haji Anfar Ali College  
Doboka, Nagaon, Assam