

Office of the IQAC
Haji Anfar Ali College
Doboka: Assam

Action Taken Report Summary
IQAC Meeting, dated: 25.03.2022 & 14.05.2022

The meeting of the IQAC is held with newly constituted members on 25th March, 2022 and 14th May 2022 at the office of the IQAC of the College. Both the meetings were presided over by the Principal of the College-Dr. M. A. Barbhuiya as Chairperson of the IQAC. The meeting holds a detailed discussion on the academic and non-academic agenda set for the meeting. A number of significant resolutions were adopted unanimously for the academic development of the college.

The resolutions adopted in both the meetings of the IQAC were placed by the Principal before the Governing Body in its meeting held on 19th December 2022. The GB Meeting focused on the resolutions adopted and stressed on their implementation for the academic development of the college.


The summary of the action taken so far on the resolution adopted unanimously in the IQAC meeting are:

IQAC MEETING SUMMARY 25.03.2022

| Resolutions Adopted | Actions taken |
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| Academic aspects of the college including the ensuing internal examination. | The academic in-charge Mr. M. Islam is entrusted the duty of holding the internal examination by first week of April 2022. The internal examination conducted as per resolutions. |
| To organise one workshop. | The IQAC organised workshop on the use of ICT tools and e-resources for both teaching and non-teaching staff on 5.04.2022. |
| Proposed to conduct audit on library, hostel and energy audit. | As per the resolutions the college conducted audit on library and hostel of the college. The college is planning to conduct energy audit in the session 2023. |
| Ban on the use of android mobile phone in the campus during class hours | Imposed limited restriction on the use of android mobile phone in the campus and allowed to use feature phone. This is done in order to maintain the academic atmosphere of the college. The Disciplinary Action Committee (DAC) is empowered to take action against the misuse of android mobile in the college campus. |
| Proposed to adopt neighbouring school through MoU. | Adopted Doboka Girls High School through MoU for better cooperation and understanding for academic development of both the institutions. |


IQAC MEETING SUMMARY 14.05.2022

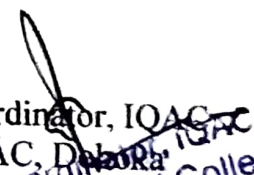
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| Agreed to organise Induction Programme | Members unanimously agreed to organise Induction Programme for the students which was discontinued due to Covid-19 pandemic work and understanding among the teaching |
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Principal
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| | and non-teaching faculty. As such, the programme was organised on 8 August 2022. |
| Proposed to conduct students Feedback | The IQAC has conducted students feedback on administration, library, infrastructure and teachers of the college for the session 2021-22 |
| Proposed more faculty exchange programme | A number of MoUs were signed with other institutions for faculty and students exchange programme. |
| Resolved for more community outreach programme | Has organised a number of activities involving local community in associations with NGOs, firm house, welfare associations. The NSS Unit of the college organised programmes on Children Day in the adopted village, the Women Cell organised programme in the neighbouring school. |
| Proposed to convene a joint meeting of the teachers-student at the auditorium | A joint meeting of the teachers-student was organised to discuss the academic issues and code of conduct of the college at the auditorium of the college on 20.09.2022. |
| Proposed to prepare the list of students for SSS | List of students of all semesters is prepared for SSS to be submitted to the NAAC. |
| Proposed to to submit pending AQAR to NAAC | Committed to submit the same at the earliest. |


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