

IQAC
HAJI ANFAR ALI COLLEGE
ROLE IN IMPARTING QUALITY EDUCATION

Introduction: In pursuance of the action plan for performance evaluation, assessment and accreditation and quality up gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bengaluru proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC become a vital part of the institution's quality assurance system and work towards ensuring quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of its institution. For this, institutions need to channelize their efforts towards promoting holistic academic excellence including the implementation of peer team's recommendations. Keeping in mind to impart the quality of education, the IQAC of Haji Anfar Ali College was constituted in 2008.

The IQAC of HAAC: The Haji Anfar Ali College has been consistently maintaining high academic standards and good institutional social responsibilities through the activities of IQAC. The college is permanently affiliated to the Gauhati University, Assam and it had gone for the NAAC assessment and accredited with a prestigious C++ Grade in the year 2005 for the first time. During 1st cycle of NAAC Peer Team visit, it was Prof. Aatur Rahman, Deptt. of Political Science as IQAC Coordinator. The IQAC of the college has been taking initiatives for accreditation measure to carry out and implement the initiatives and responsibilities of the college.

The IQAC has been acting effectively in compliance with the recommendations of the Peer Team, NAAC in implementing the diverse quality enhancing measures during the post accreditation period and thus brought the institution to the stage for 2nd Cycle of Assessment and Accreditation by the NAAC. In that stage of assessment, the college is able to achieve a prestigious grade 'B' from NAAC, Bengaluru in 2016 under the Coordinator Dr. Sahab Uddin, Deptt. of English. This grade is the outcome of the collective and continuous efforts of the stakeholders of the college.

We are working hard for the future course of actions planned by the IQAC of the college to make it an ideal institution in the field of higher education. It is expected that the visit of NAAC peer team for the 3rd Cycle will be by the first half of 2023 under the Coordinator Dr. Adidur Rahman, Deptt. of Political Science.

Vision of IQAC: The sole vision of the IQAC of Haji Anfar Ali College is to promote quality culture as the prime concern of Higher Education Institutions through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.

Composition of the IQAC: The IQAC is constituted as per the guidelines of NAAC in the college. It is constituted under the chairpersonship of the Head of the Institution with heads of key academic

and administrative units and a few teachers and a few distinguished educationists and representatives of the local management and stakeholders as members. The composition of the IQAC and portfolios are as follows:

- Chairperson: Head of the Institution.
- Teachers to represent all levels (Assistant Professor and Associate Professor) (Three to eight)
- One member from the Management.
- The senior administrative officer (Office Superintendent/Manager)
- One nominee each from the Local Society/Trust, Students and Alumni.
- One nominee each from the Employer/Industrialists/Stakeholders.
- One of the senior teachers as the Coordinator of the IQAC

The membership of the nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-thirds of the total number of members. The agenda, minutes and action taken reports are documented and maintained electronically in a retrievable format.

In fact, the composition of the IQAC will depend on the size and complexity of the institution and accordingly the representation of teachers may vary. The IQAC helps the institution in planning and monitoring quality-related activities. It ensures the various stakeholders' and beneficiaries' cross-sectional participation in the institution's quality-enhancement activities. The guidelines given here are only indicative and will help the institutions in their quality-sustenance activities.

Initiatives of the IQAC: It is believed that education should nurture a love of learning, a sense of curiosity, a sense of self-worth and a sense of responsibility. We want our students to feel valued, happy and successful. Teaching and Learning at Haji Anfar Ali College is focused on the individual. It is about developing the learners to achieve their very best. It is about unlocking potential and opening minds. Characteristics of the IQAC is providing the academic accuracy as well as supporting the students' personal development initiating some best practices to address their objections that may stand as a problem in their learning process. With this aim in view IQAC initiates a platform for the learners of the college to meet their Principal Friend (Head of the Institution) freely and share their academic as well as personal difficulties.

Commitment for Quality Education: The IQAC of Haji Anfar Ali College has a strong sense of community and of purpose. IQAC wants each student to fulfil their academic, sporting and creative potential, because that opens doors to their future. But we believe that education is not confined to the classroom or to the requirements of examinations. We want to provide opportunities for each child to discover and enjoy their individual talents, interests and passions. We want each child to learn teamwork and leadership skills; to learn how to take risks in a safe environment, to learn how to cope with failure as well as success; and, most importantly, to be happy. In order to upgrade us and to remain strict to the commitment, this new venture MEET THE PRINCIPAL is another best practice adopted by the IQAC, Haji Anfar Ali College. The IQAC is committed to inculcate values and social responsibilities among the students of our college. It is always adhered to the principles to be followed for imparting quality education to our students.

Role of the IQAC Coordinator: The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The following are the roles and responsibilities carried by coordinator IQAC:

- To coordinate the dissemination of information on various quality parameters of higher education;
- To coordinate the documentation of the various programmes / activities leading to quality improvement;
- To coordinate the quality-related activities of the college.
- To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters;
- To coordinate the timely and efficient execution of the decisions of IQAC committee.

Future Plan of the IQAC: The future plans of actions of the IQAC of Haji Anfar Ali College are:

- To enhance collaborative research among the departments and to take initiative for inter-institutional collaboration.
- To strengthen the liaison among the stakeholders like, students, teachers, parents, employers etc.
- To hold workshop and seminars for the development of teaching and learning process.
- To undertake more works at community level as part of its social responsibility.
- To emphasize on the extra-curricular activities of the students.
- Publication of e-magazine to save paper.
- To declare best student of the year.
- Online class attendance and recordings.
- Renovation of students union office, installation of ATM facility at college campus.
