

## MINUTES OF IQAC MEETING

Date: 14.05.2022


Time: 2:30 pm

The meeting of the IQAC is held on 14/05/2022 at 2.30 pm in the Office of the IQAC, HAAC.

- ◆ The IQAC Coordinator initiated the discussion with the prior permission of the chair about the resolutions adopted at the last meeting of the IQAC. The members emphasized on the activities to be performed by the 7 criterion committees for the academic development of the college. Conveners of a few committees have stated about the steps taken so far by the respective committees. The Chairperson urged the members to expedite the process of work collectively which will be helpful in the long run for the preparation SSR.
- ◆ The members present unanimously agreed to organise Induction Programme for the students which was discontinued due to Covid-19 pandemic.
- ◆ The IQAC coordinator and Assistant coordinator Mr. A.H.Talukdar, Asso. Prof. Dept. History is authorized to conduct students Feedback on administration, library, infrastructure and teachers of the college. The guest faculty of computer Mr. T. Rahman is requested by members to assist the coordinators during collection of feedback data from the students.
- ◆ Dr. S. Uddin, Asso. Prof. Dept of English proposed more faculty exchange programme through signing MoUs. Other members also agreed to add students exchange programme in the proposal.
- ◆ The members present stressed more community outreach programme to be organised in the neighbouring areas in associations with NGOs, firm house, welfare associations, women's associations. The members proposed NSS Unit of the college to be involved with community activity as part of social responsibility.
- ◆ To discuss the academic issues of the college, the members proposed to convene a joint meeting of the teachers-student at the auditorium of the college. For the purpose, the Principal is requested to fix the date and organise the sitting.
- ◆ The members unanimously proposed Mr. A.H.Talukdar, Asso. Prof. Dept. History to prepare the list of students of all semesters to be submitted to the NAAC for Students Satisfaction Survey (SSS).
- ◆ In the miscellaneous, the IQAC coordinator conveys the members regarding development and stipulated date of pending AQAR to the NAAC.

The meeting came to end with thanks to all members present seeking their full cooperation towards the academic development of the college by the Principal Dr. M. A. Barbhuiya.

  
Principal  
Haji Anfar Ali College  
Doboka : Hojai : Assam

  
(Dr. Adidar Rahman)  
IQAC. Coordinator  
HAAC: Doboka  
Coordinator, IQAC  
Haji Anfar Ali College  
Doboka : Hojai : Assam